



**LARRY WEANER**  
*landscape associates*

## **SHORT-TERM MANAGEMENT SPECIFICATIONS PROPOSAL**

### **Floodplain Woodland – Lake Roland Nature Center**

*March 1, 2017*

#### **PREPARED FOR**

Elise Butler  
Vice President, Lake Roland Nature Council  
6155 Falls Road  
Baltimore, MD 21209

#### **PROJECT AREA**

Approximately five acres of existing floodplain woodland behind the Lake Roland Nature Center in Lake Roland Park. The area includes the woodland shown on the Concept Design prepared by LWLA and Carol Franklin (plan dated 1/25/17).

Any other areas of the Park are outside the scope of this proposal.

#### **PROJECT OBJECTIVES**

Prepare *Short-Term Habitat Management Specifications* with strategies for immediate implementation or implementation in the near future. Recommendations will take into account tasks that can be reasonably conducted by volunteers and tasks that are best performed by trained professionals. The short-term management strategies will be designed to:

- Stabilize the vegetative health of the project area through actions that target problem weeds in favor of desirable existing growth.
- Be practical to perform over large areas.
- Where possible, enhance wildlife habitat in the short term through simple procedures.

**SCOPE OF SERVICES**

- Spring Site Analysis* Visit the site in the spring to assess existing vegetation, both desirable and undesirable.  
Take photographs and necessary field measurements.  
Make preliminary notes regarding management recommendations.  
*Note: The site analysis visit will be timed to occur once the majority of herbaceous vegetation has emerged and is clearly identifiable.*
- Draft Guidelines* Prepare a draft of the *Short-Term Management Specifications*.
- Review with Client* Meet with the Client via phone and screen share to review the draft *Short-Term Management Specifications*.
- Finalize Guidelines* Incorporate revisions from the Client meeting to finalize the *Short-Term Management Specifications*.

**DELIVERABLES**

**Short-Term Management Specifications** – Management procedures will be detailed in written form with supporting graphics as necessary. Includes the following sections:

- A. *Management Objectives* – List of short-term management objectives.
- B. *Vegetation Observed* – A list of desirable and undesirable vegetation observed within the project area at the time of the site visit or on prior visits.
- C. *Short-Term Management Calendar* – Easy-to-follow “at-a-glance” calendar of recommended short-term management procedures.
- D. *Detailed Task Descriptions & Rationales* – Detailed descriptions of all recommended short-term management tasks, their timing, and rationales for these tasks. Includes supporting graphics where relevant.

*Note: The Short-Term Management Guidelines will be in support of the habitat goals identified in the Concept Plan already provided by LWLA and Carol Franklin. Fully detailed management specifications for any future plantings can be provided at the appropriate point in the design documentation process.*

**FEE**

Short Term Management Specifications — *as described above* .....\$1,950

**Terms** The above fee is applicable for one (1) year from the date of this proposal.  
The above fee does not include reimbursable travel expenses for 2 LWLA staff (estimated at \$750). These expenses will be billed to the Client at cost.  
All services listed above include designer oversight.

This proposal includes one site visit and one web-based meeting. Additional meetings will be considered Additional Services. Each meeting will have an added cost of \$125 per hour for firm principal and \$85 per hour for an associate (plus all related expenses).

Arborist tree assessment is outside the scope of this proposal. This service can be contracted through the writing of an additional proposal if desired.

**Payment Schedule**

50% retainer upon acceptance of this proposal.  
25% due upon completion of Design Round 1.  
Balance due upon completion of all proposed work.

All payments should be submitted to:

*Larry Weaner Landscape Associates  
Attn: Accounts  
2920 Mt Carmel Avenue  
Glenside PA 19038*

**Acceptance and Signature by Client**

To accept this proposal, please sign and return this signature page electronically or via U.S. Mail. This signature page will serve as your agreement to the terms of this proposal and will authorize LWLA to proceed with the work as described in the proposal. Please keep a copy of this contract for your files.

*2017-0228\_LRP\_Short-Term Management Specifications Proposal*

I agree to the terms of the proposal and authorize LWLA to proceed with the work as described therein.

**Accepted for:** *(printed name of Client)*

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**By:** *(printed name of authorized representative)*

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** *(handwritten or digital)*

\_\_\_\_\_

**Date:** \_\_\_\_\_

**Deposit Payment:** \$975 (Deposit check can be returned with signature page if signature page is not being submitted electronically.)

**Total Project Value:** \$1,950

**Acceptance and Signature by Larry Weaner Landscape Associates**



Larry Weaner, Principal

Larry Weaner Landscape Associates

*March 1, 2017*